



Compliance Coordinator Grande Prairie Location

**Ferus Inc. specializes in the production, storage, supply and transport of liquid nitrogen and liquid carbon dioxide for the energy industry.
www.ferus.ca**

Ferus requires an entry level Compliance Coordinator to join our team. This position is based in our Grande Prairie office with some travel required to our Joffre, Blackfalds and Calgary office locations. The ideal candidate will have a history or knowledge of transportation, safety and the specialized needs of the department. The selected incumbent must also be able to assist with training, program development and emergency situations, both in production and transportation.

You should possess excellent communication skills, written and verbal, combined with one+ years of experience in quality, training or compliance. You must meet DOT requirements for criminal background and drug screening; ideally holding a Class 1 Drivers License. This position requires flexibility in scheduling as there are periodic times when on call, weekend and evening work will be required. You must have the ability to work independently as well as on a team. The selected candidate will have experience with Microsoft Office suite, especially be familiar with the use of Outlook, Word, Excel, and PowerPoint. A basic knowledge of the following is an asset; OHS, Dangerous Goods, WHMIS, CSA Standards, IRP's and ABSA, as well as applicable industry related training; H2S, PST and First Aid.

Key Responsibilities

- Conduct spot inspections
- Ensure employees and or Contractors are in compliance with company and federal regulations with regular audits and inspections
- Post incident investigations and reports
- Create and Conduct training sessions
- Draft and review compliance and training policies and documentation
- Ensure Operations is in compliance with all state, provincial, federal, environmental, safety, and hazardous waste regulations
- Prepare presentations for safety and staff meetings
- Keeping abreast of industry news and trends
- Maintain knowledge of all current applicable rules and regulations

Ferus offers a competitive compensation package including a competitive base salary, bonus incentive plan & an excellent Benefits Package, including a Group RSP Savings Plan.

If you are interested in working in a positive and dynamic environment,
please email your resume by February 28th, 2012
to humanresources@ferus.ca or fax 1-888-879-6125

Please reference: Ad #GPCC-0212

We thank you for your interest; however, only those applicants considered for the position will be contacted